

Information & Guidelines All-Star And School Bookings

Rey Lozano
Choreography



Thank you for your interest in booking a choreography session for Rey Lozano Choreography. The following information & guidelines should be read and understood prior to booking a choreography session. If you have any further questions or are ready to book a choreography session please e-mail us at info@usspiritleaders.com or call us at 562.491-3439.

Reserving A Date:

Choreography sessions should be scheduled at least a month in advance. Two to three months is suggested during the peak choreography season which is from June through September. You should specify what type of choreography is needed and for how many groups. The Full routine and Sections choreography rate is explained on the Choreography Rate and Contract PDF File.

A Deposit Check or School Purchase Order Is Required To Hold The Date:

1/4 of the total cost of the choreography session which also includes airfare and hotel is due immediately after the date is agreed upon. This should be made payable to U.S. Spiritleaders. This is nonrefundable during peak choreography season. The deposit will be returned if the choreography session is cancelled at least two weeks prior to the date during any other time of the year. Airfare or any other purchased portion of the choreography session will be deducted from the deposit. The full deposit shall be returned should Rey Lozano need to cancel the choreography session.

Two Signed Contracts Are Due When The Deposit Is Sent In:

The Choreography Rates & Contract (PDF File) and the Preparing Your Team Contract (PDF File) should be downloaded signed and turned in with your deposit.

Speaking With A U.S. Spiritleaders Project Manager To Book The Date And Arrange The Trip:

A U.S. Spiritleaders project manager will be in contact with you once you have phoned or e-mailed with an interest in booking a choreography session. The project manager will serve as a managing agent for Rey Lozano. They will also facilitate the arranging of airfare, hotel, and notate all the specialties of your group(s). You should be in contact with the project manager should there be any issues concerning the choreography session. Likewise, Rey Lozano will ask the project manager to facilitate any issues he feels that need to be discussed or resolved concerning the choreography session.

Coordinating And Designing The Choreography Session With Rey Lozano:

Rey Lozano will contact the head coach or advisor to discuss all the specifics of designing your choreography session once the contracts and the deposit have been received. A preliminary phone call or e-mail may be needed if the project manager or coach/advisor feel that certain issues can only be answered by communication with Rey.

The Balance For All Portions Of The Scheduled Trip Are Due Prior To The Choreography Session:

The balance fee for the choreography session is due 7 working days prior to the starting date of the choreography session. Under certain circumstances a cashiers check may be given to Rey Lozano at the start of the choreography session. This must be approved by the project manager in advance.

Airfare and Hotel Requirements:

U.S. Spiritleaders will arrange, purchase, and reserve all airflight and hotel room(s) if need for the choreography session. You will be asked for approval before any tickets are purchased. U.S. Spiritleaders will not ask for more than \$150 a night per room for hotel accommodations.